

REU Program Application for Admission to UCF through the Future Knight Portal

Creating your Future Knight Portal Account:

Go to: <https://futureknight.apply.ucf.edu/apply/>

Under First-time users, click <Create an account>

Future Knight Application Portal
Undergraduate Application Completion Deadlines:

Freshman	Transfers	International
Fall	Fall	Fall
Spring	Spring	Spring
Summer	Summer	Summer
May 1	July 1	March 1
November 1	November 1	September 1
March 1	March 1	January 1

New User:

- If you have previously submitted a **Common App** to UCF, do not begin a new institutional application. Doing so will cause a delay in the processing of your application. **Common App will begin releasing applications to UCF in late August, please wait for an email from UCF with further instructions regarding creating your portal account.**
- You may only have one (1) unsubmitted application at a time. If you start an application, but do not submit it, then create another application; the unsubmitted application will be removed.
- To begin your application for admission, click "[Create Application](#)" below.

Returning User:

- Submission Status:** The submission status of your application(s) for admission is listed below.
 - Applications marked "In Progress" have not been submitted to UCF.
 - Applications marked "Submitted" have been submitted, but MAY be awaiting payment or materials.
 - NOTE: You may only have one(1) active application on file at a time. While multiple applications for different terms may appear below, only the application submitted most recently is being considered for admission.
- Application Status:** To check the status of your most recent submitted application, click on the application link and press the "Open Application" button, then click "Status Page" on the left-hand navigation column.
- Changes to a submitted application:**
 - Changes such as major, campus location, address, phone number, personal data (such as date of birth, name, gender) can be made by sending an email to uaoperations@ucf.edu. Do not submit a new application to make these changes.
 - For Social Security number changes, please visit: <https://www.ucf.edu/admissions/undergraduate/question/ssn/>

Returning users: [Click here if you have previously created a Future Knight account.](#)
[Log in](#)

First-time users: [Click here to create an account and receive your login PIN.](#)
[Create an account](#)

Register:

- Complete the information on this page
- Click <Continue>

Register Account

futureknight.apply.ucf.edu/account/register?i=https%3a%2f%2ffutureknight.apply.ucf.edu%2fapply%2f

UNIVERSITY OF CENTRAL FLORIDA

Undergraduate Admissions

ACADEMICS ADMISSIONS COST AND AID VISIT FAQS RESOURCES APPLY

Register

To register for an account, please enter the information requested below.

If you have applied through the **Common Application** please **do not** create an account **until promoted by email**. Students who have applied through the Common Application will receive login instructions once we have processed the application.

Email Address

First Name

Last Name

Birthdate

[Continue](#)

*Please add emails from @ucf.edu to your trusted/safe sender list to ensure that you receive your pin and other critical emails from UCF. If you don't receive an email within a few minutes, check your junk or spam folder.

CONTACT US

MAILING ADDRESS
P.O. Box 160111
Orlando, FL 32816-0111

CONTACT
Email: admission@ucf.edu
Phone: 407-823-3000
Fax: 407-823-5625

APPLICATION DEADLINES

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Spring: November 1
Summer: March 1

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You will receive an email with a PIN code and instructions about how to finish creating your account and log into the Future Knight Portal.

Completing your Application:

Once you have created your account, log into the Future Knight Portal and click ‘Start New Application’ at the bottom of the page.

The **Application Information** page will appear.

- Answer the 3 questions on this page. Most applicants will answer ‘No’ to all of these questions.
- Click <Continue>

Application Information

futureknight.apply.ucf.edu/apply/fm736a137e5-6a2d-413f-891f-9d1cd0309c175

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Application Information

Please answer the following questions to determine if this is the appropriate application.

Have you attended UCF as a degree seeking undergraduate student?

Are you applying as a transient (one semester only) from a Florida public community college, state college, or university?

Will you have earned a bachelor's degree prior to attending UCF and are applying as non degree seeking?

[Continue](#)

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Personal Background:

- Complete the bio/demo information on this page with your information
- Click <Continue>

Personal Background

futureknight.apply.ucf.edu/apply/per

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Personal Background

Name

First (Given)
Middle
Last (Family)
Suffix
Preferred First
Other Last Names Used

Addresses

Mailing Address [Delete](#)

Country
Street Address
City
State
Postal Code
[Insert Address](#)

Email Address

Current Email [Change](#)

Telephone Numbers (include +country code)

Home
Mobile

Biographical Information

Sex
Birthdate
Birth Country

Citizenship Information

Primary

Program Information:

- Answer the questions on this page as they become available. Most students answers will look like the screen below.
- Are you applying as a(n): choose 'Non-Degree'
- If you have been instructed to apply to one of our targeted non-degree programs, please select the appropriate one below. Choose 'Research Experience for Undergraduates'
- **Do you intend to enroll at UCF as Special Non-Degree seeking student in the program selected above?** Choose 'Yes'
- Preferred Start Term: Choose '2026 summer" ****NOTE: If it is after the March 1 deadline for summer, the system will indicate the deadline has passed and ask for a code. Enter REU2026**
- Click <Continue>

The screenshot shows a web browser window with the URL futureknight.apply.ucf.edu/apply/fm73c47a8ce-b017-4611-bcd9-367cb7309474. The page title is "Program Information". On the left, there is a navigation menu with links: Home, Application Information, Personal Background, Program Information (highlighted), Academic History, Test Scores, Supplemental Questions, Additional Academic Details, Employment, Family/Guardian Information, Disciplinary & Crime History, Fee Waiver, Signature, Review, and Status Page. The main content area is titled "Program Information" and contains the following questions and options:

At this time, have you already graduated from high school or the equivalent?
 Yes

Will you have already earned your bachelor's degree before attending UCF?
 No

After high school graduation, but before enrolling at UCF, will you have attended a community college, college or university and earned 12 or more credit hours? **(NOTE: Dual Enrollment college credit earned while you were still in high school should not be counted when answering this question).**
 Yes, I have earned 12 or more college credit hours after high school graduation

Are you applying as a(n):
 Transfer
 Transient
 Non-Degree

If you have been instructed to apply to one of our targeted non degree programs, please select the appropriate one below.

If not, select **"None of the Above"**.

Brazilian Science Mobility Program
 Inclusive Education Services
 Non-degree Air Force ROTC
 Non-degree Army ROTC
 Non-degree Study Abroad (National or International)
 Rosen College Exchange Programs
 Incoming Student Exchange Program
 None of the Above

You have selected to apply to UCF as a **Non-Degree seeking** student.

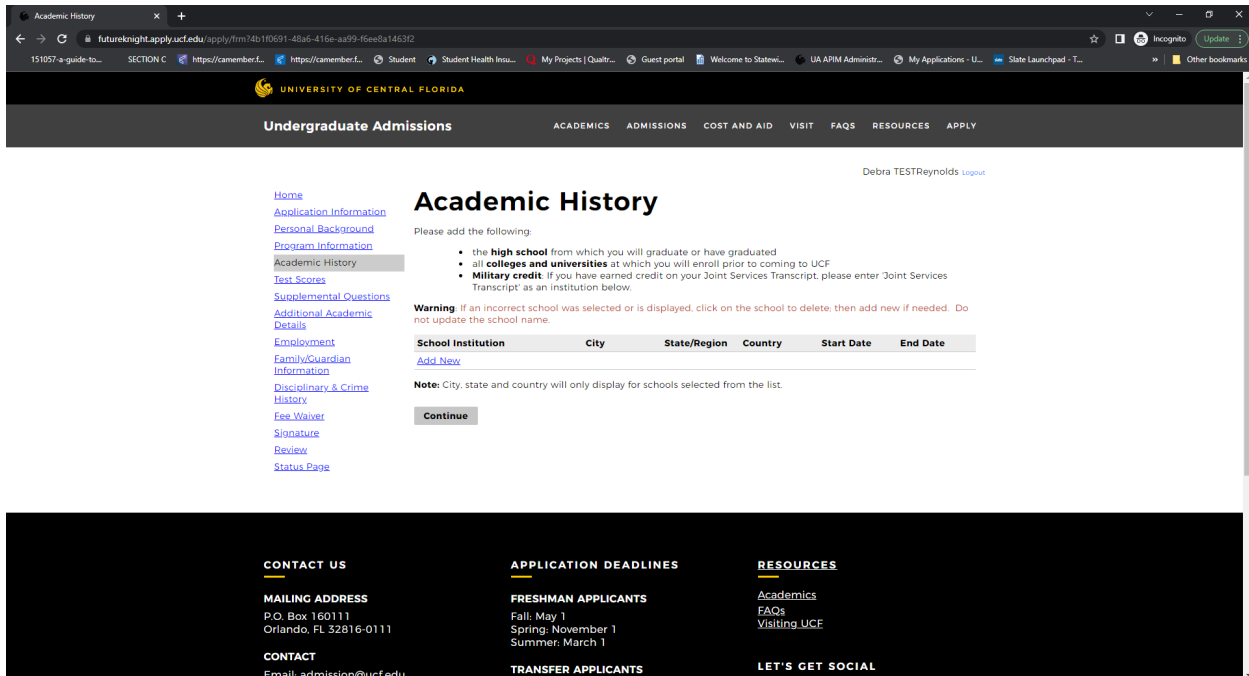
A student that applies as non degree is **not working toward a degree** and has not already earned a bachelor's degree.

Do you intend to enroll at UCF as Non-Degree seeking student?
 Yes

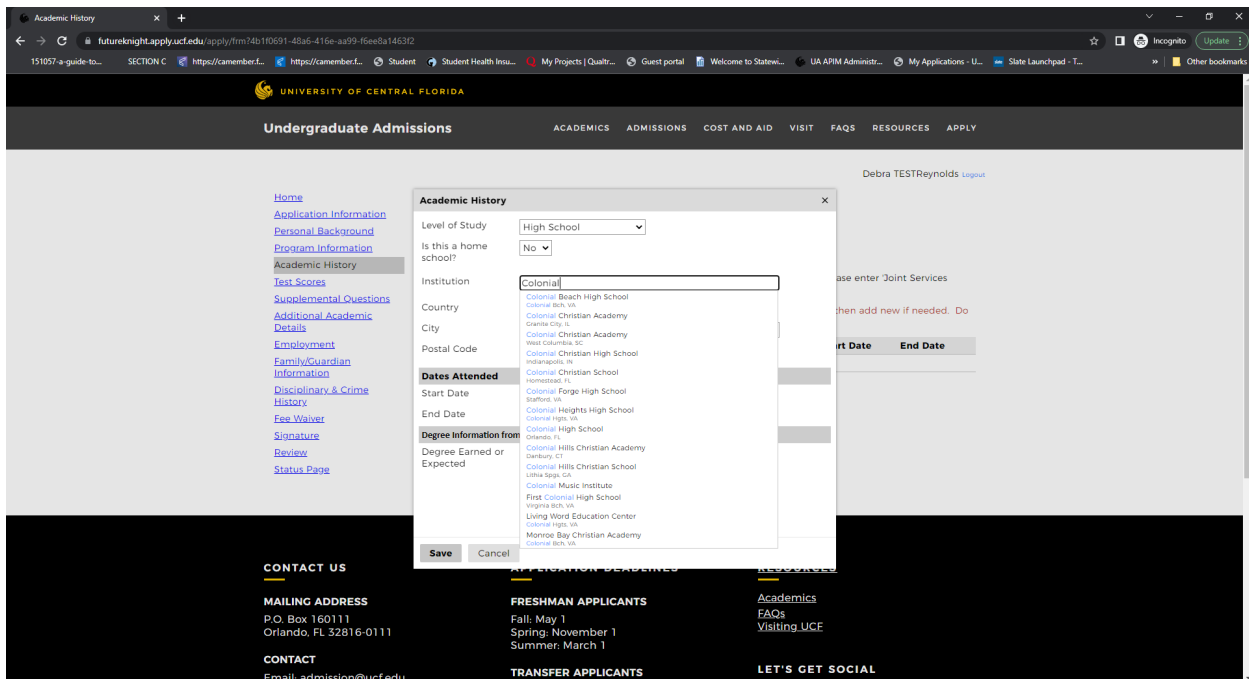
Preferred Start Term:
*UCF Admissions may review your application for a term other than your preference.
 2023 Fall

Academic History:

- Click <Add New>:



- Answer the questions as they appear.
- Start typing the school's name in 'Institution' field and options will appear. Click on your school's name. *If you received a certificate or HS diploma of any kind, select 'High School' for Degree Earned or Expected.



Test Scores:

- Click <Continue> without adding any test scores here.

The screenshot shows the 'Test Scores' page on the University of Central Florida's application portal. The page header includes the university logo and navigation links for Undergraduate Admissions, Academics, Admissions, Cost and Aid, Visit, FAQs, Resources, and Apply. A user profile for Debra TESTReynolds is visible in the top right. A left-hand navigation menu lists various application sections, with 'Test Scores' highlighted. The main content area is titled 'Test Scores' and includes a list of accepted exams: SAT, ACT, AP, IB, Cambridge AICE, CLEP, TOEFL, IELTS, Excelsior, DANTES, PERT, and UEXCEL. Below this list is a table with columns for Date, Type, and Status. One entry is shown: 04/07/2020 SAT, with a status of 'Verified' and an 'Edit' link. A 'Continue' button is located at the bottom of the form area. The footer contains links for Contact Us, Application Deadlines, Resources, Mailing Address, Freshman Applicants, and Academics.

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Test Scores

Please list the following college entrance and accelerated exams that will be completed prior to attending UCF:

- SAT
- ACT
- AP
- IB
- Cambridge AICE
- CLEP
- TOEFL
- IELTS
- Excelsior
- DANTES
- PERT
- UEXCEL

Refer to your academic year [Catalog](#) in the Academic Regulations and Procedures section to determine if accelerated exam scores will transfer as college credit. Not all exam options listed below will be transferrable.

Date	Type	Status
04/07/2020	SAT	Verified Edit

Please make sure you enter **all exams, including future test dates**, before clicking continue.

[Continue](#)

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Academics

Supplemental Questions:

- Answer the questions on this page as appropriate

- Click <Continue>

Additional Academic Details:

- Answer these questions as appropriate for you as they are presented
- Click <Continue>

Employment:

- You may skip this question and click <Continue> or add your employment information.

The screenshot shows a web browser window with the URL futureknight.apply.ucf.edu/apply/job. The page is titled "Employment" and is part of the University of Central Florida's application process. The navigation bar includes "Undergraduate Admissions" and "ACADEMICS ADMISSIONS COST AND AID VISIT FAQS RESOURCES APPLY". A user profile for "Debra TESTReynolds" is visible in the top right. On the left, a sidebar menu lists various application sections, with "Employment" highlighted. The main content area features a form with two columns: "Organization Name" and "Dates of Employment". Below the "Organization Name" column is a "Continue" button. The footer contains contact information, application deadlines for Freshman and Transfer Applicants, and resources for academics and social media.

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Employment

Organization Name	Dates of Employment
Add Employer	
Continue	

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Family/Guardian Information:

- This page is optional. You may complete the information or skip it and click <Continue>

Family/Guardian Information

futureknight.apply.ucf.edu/apply/fm7315b77e5-1db9-4b31-a11f-5c497e0b6808

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Family/Guardian Information

What is your household/family income?

How many people, including yourself, live in your household? (Include brothers and sisters attending college)

Relation Name	Relation Type
Add New	

[Continue](#)

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Disciplinary & Crime History:

- Please answer the questions as they are presented and sign (type) at the bottom of the page. This is required information.
- Click <Continue>

Disciplinary & Crime History

futureknight.apply.ucf.edu/apply/fm7150dad24-8598-47b8-4706-ee7cb12d0171

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Disciplinary & Crime History

Disciplinary History at Educational Institutions

Are you currently or have you ever been subject to disciplinary action for misconduct at any educational institution?

NOTE: You do not need to disclose any academic dismissal, suspension, or probation that was due entirely to poor grades. If you answer any of the questions below with a "yes", please list all actions or charges and provide specifics. This should include any charges of misconduct at an educational institution, even if the matter was subsequently dropped or resolved in your favor.

Criminal Background

Have you ever been charged with or convicted of a felony?

In the past 10 years, and including any pending charges, have you ever been the subject of any criminal proceeding other than a minor traffic violation?

DUI is a crime, not a "minor" traffic violation. If in doubt about what constitutes a "minor" violation, you should answer "yes" to the question above and provide specifics.

EXPUNGED RECORDS: We are not responsible if records you believed were expunged are revealed to the university.
 Disciplinary History Verification
 I understand that withholding information requested or falsification of information given will result in disciplinary action and may make me ineligible for admission and enrollment and that by accepting my application for admission, the University of Central Florida accepts my commitment to observe all regulations of the university.
 I hereby agree to abide by the policies of the Florida Board of Governors and the rules and regulations of the university. I also authorize the release of my academic progress for research study purposes to authorized institutions of education. Acceptance resulting from this application applies only to the term indicated herein.

Type your name below to sign this statement:

NOTE: The State of Florida recognizes electronic signatures as defined in (F.A.C.) 61C15-23.003.

[Continue](#)

Fee Waiver - Transfer

- Would you like to request a waiver for the \$30 application fee?
Answer: 'Yes'
- Is your request for an application fee waiver based on economic need or do you have a waiver code?
Answer: "I have an application fee waiver code"
- Enter your application fee waiver code:
Answer: "reu0526"
- <Continue>

Signature:

- Please read the information on this page and "sign" the application by typing your name as it was entered on the **Personal Background** section of the application.
- Click <Continue>

The screenshot shows a web browser window with the URL <https://futureknight.apply.ucf.edu/apply/certify>. The page is titled "Debra TESTReynolds" and contains a navigation menu on the left with links for Home, Application Information, Personal Background, Program Information, Academic History, Test Scores, Supplemental Questions, Additional Academic Details, Employment, Family/Guardian Information, Disciplinary & Crime History, Fee Waiver, Signature (highlighted), Review, and Status Page. The main content area features an "IMPORTANT" notice: "You must read and sign the following section in order to complete your application to UCF." This is followed by a list of terms and conditions. Below this, there is a paragraph about consulting with a program advisor for licensure or certification outside Florida. The "University of Central Florida Annual Security & Fire Safety Guide" section is also visible. At the bottom, there is a signature line with the text "In place of your signature, please type your full legal name:" and an empty text box. The date "Date Signed: August 2, 2022" is displayed, and a "Continue" button is at the bottom.

Review:

- If there is a **Required Field or Error** on this page it will list any errors that will not allow you to submit the application. These errors must be corrected before you can continue. *If you have

the “Signature” error, return to the **Personal Background** section to see how you typed your name on the application. The signature must match what was typed there.

- If there is a **Warning** section of this page, it will list warnings that do not need to be corrected in order to continue with the application
- Click <Submit Application> if you are ready to submit the application
- Read the acknowledgement that pops up, then click <OK>

The screenshot shows the 'Review' page of the University of Central Florida's application portal. The page title is 'Review' and the user is logged in as 'Debra TESTReynolds'. A yellow banner at the top states: 'We have detected the following errors with your application. These errors must be corrected before submission.'

Section	Required Field or Error
Additional Academic Details	Answer all questions in this section
Signature	The signature must match the Name you entered on the application. Please only enter your First and Last name.

Below the errors, a section titled 'We have detected the following potential problems with your application:' contains the following warnings:

Section	Warning
Personal Background	No middle name provided. If you do not have a middle name, you may leave this section blank.
Personal Background	Social Security Number is Missing. Providing a SSN is critical for financial aid purposes.

A 'Save for Later' button is located below the warnings. The footer contains contact information, application deadlines (Fall: May 1, Spring: November 1, Summer: March 1), and resources (Academics, FAQs, Visiting UCF).

You will then be returned to the application status page. Your application is complete.

Next Steps after Application:

- Once your application is processed (within a week of submitting it), a checklist item will be added to your Future Knight Portal for the Residency Declaration form for those claiming Florida Residency. If you are a dependent student (most students under 24 are considered dependent for this purpose), you will complete the Student portion of the form with your parent’s email address and they will get an email to complete the Claimant portion of the form. You will receive reminder email to complete these checklist items until they are done.

- You will get an email to the address included on your application with instructions for creating your MyUCF account and obtaining your NID within 72 business hours. MyUCF is the system that will be used to register, etc. and for the remainder of your time here at UCF. The Future Knight Portal account is only used for the admission process.