

Office of Research Faculty Fellow

The Office of Research (OR) is seeking 2 faculty fellows to develop and implement programs that can help improve faculty grant success and accelerate growth of research enterprise.

The UCF Strategic Plan has established the [2027 goals](#) of becoming a top 50 public research university and a designated preeminent university by the State University System of Florida. The goal of UCF OR is to achieve a sponsored research funding of \$350 M by 2027. In order to reach this new milestone, OR developed a new strategic plan outlining several key initiatives. The faculty fellow is expected to conduct an in-depth review of some of these initiatives related to specific research administration function, develop recommendations, and implement those. Faculty fellow may select topics including, but not limited to:

- Research Infrastructure
- Early career research awards
- NIH research awards
- HSI/MSI research awards
- Large/complex proposal development
- Strategic research council and multi-disciplinary team formation

Prospective candidates are encouraged to discuss any new ideas not mentioned here with Saiful Khondaker. The one-year, part-time positions begin in Fall 2024 and run through Summer 2025. The OR will provide to the college/department/school up to \$10,000 per Fellow for release in whole or part from instructional duties during the academic year. In addition, OR will provide to each Fellow \$5,000 as an optional summer stipend.

Eligibility:

Faculty Fellow (tenured): Open to all 1.0 FTE full-time, tenured research-active and graduate advising faculty members who have achieved the rank of associate professor or professor.

Faculty Fellow (non-tenure earning): Open to all 1.0 FTE full-time non-tenure earning research-active and graduate-advising faculty who have achieved the rank of associate (including titles such as associate instructor, research associate professor, assistant in instructional design, etc.) or professor (including titles such as senior lecturer, clinical professor, associate in instructional design, etc.).

Applicants will be evaluated based upon:

- Overall record of research activities and products,
- Goals for the fellowship year and beyond, and
- Communication skills

Applications must include the following, as a single pdf document:

- A letter (no longer than two pages) describing the applicant's interest in the Fellowship, how their background and experiences align and support the goals of the fellowship, and their goals for the Fellowship period and beyond. Innovative ideas for initiatives that will strengthen faculty research (beyond what is listed in this call) will be considered.
- A current CV detailing their experiences related to the fellowship goals
- A brief endorsement letter or email from their department chair/school director

Complete applications must be electronically received by Saiful Khondaker (saiful@ucf.edu) by 5:00 p.m. on or before June 14, 2024. Interviews will take place during the last week of June. Selected candidates will be notified on or before July 15, 2024.