

Office of Research Launches Digital Principal Investigator Handbook

New resource provides hub of information to help researchers propose and conduct research at UCF

ORLANDO, April 26, 2021 – The Office of Research has just published the PI (Principal Investigator) Handbook as a resource for researchers at UCF.

The [PI Handbook](#) is meant to provide guidance on proposals and awards. Each section includes helpful tips and resources available to researchers, from preparing proposals and next steps once awarded, to managing awards and what to do when the research is complete. Links to relevant policies, forms, and contacts who can help at each stage of the process are embedded in each section, so that you have everything you need in one place.

The interactive handbook covers:

- Finding Funding
- Proposal Development
- Proposal Submission
- Compliance
- Award Negotiation
- Award Management
- Project Closeout
- Post Project Resources

“We are always looking for ways to enhance our services to our research community,” says Debra Reinhart, Associate Vice President for Research and Scholarship. “We wanted to provide an easy-to-use guide, which takes a PI through the many steps of this process that can be a bit overwhelming, particularly for new PIs. Our team hopes researchers find this document helpful.”

While the handbook is robust, some information specific to college practices may not be included. Therefore, it’s always good to check with your unit’s research administrator as well.

The handbook is a living document and will be updated on a regular cycle and in special cases. If you think something is missing that should be included for everyone’s benefit, please reach out to the Research Development team in the Office of Research at: resdev@ucf.edu