

## **Coronavirus Update: Accessing Your Laboratories During this Time**

*March 13, 2019 – Students and faculty were directed to an online mode of instruction beginning next week. Employees are still expected to report to work on campus. So, what about faculty who need to access their labs for research?*

Our goal is to keep everyone safe, while continuing to provide faculty the opportunity to continue time sensitive research, which requires hands-on attention with the least possible impact given our current circumstances.

If a student or faculty member is experiencing symptoms, feels unwell, is isolated or quarantined, has traveled to restricted countries or been on a cruise, they should not be on campus. They need to follow guidelines outlined by the CDC and the Florida Health Department.

We need to collect detailed information about your labs to create a list of authorized personnel with access, should facility access become more restricted because of this outbreak. The list will be shared with police for safety reasons.

To make it easier to collect, we've created a questionnaire in a survey format. **Failing to complete the survey may result in being denied access to your lab.**

Please take a look at what your lab team can do remotely and plan. Should we face significantly limited access to campus, our goal is to have no more than two people in a lab at any given time, unless there are extenuating circumstances, such as required safety requirements.

The survey can be found here: [http://ucf.qualtrics.com/jfe/form/SV\\_5oQN5BURmQ0RfQV](http://ucf.qualtrics.com/jfe/form/SV_5oQN5BURmQ0RfQV)

Here are some descriptions to help clarify what we are looking for in the survey.

- **Primary Team:** the one person or two-person team that must absolutely have access to the lab.
- **Secondary Team:** Please identify an individual or back-up team should the first team become sick or is unavailable.
- **Tertiary Team:** Please identify the individual or team that would serve as a back-up to the secondary team in case that second team also becomes unavailable.

There is also a box for unique situations that require further information and consideration. Make sure to print a copy of your survey before exiting.

Because of the dynamic nature of this virus, we urge you to complete the survey by 5 p.m. on March 16, and sooner if possible.