

University of Central Florida

Office of Research

OR Sponsorship

The Office of Research (OR) is committed to supporting research related conferences, workshops, etc. We have decided to strategically invest funds to support important areas of research that have national or international impact, and advance the priority metrics of UCF's strategic plan.

Review the [OR Sponsorship SOP](#) for official guidelines and complete the **Request for Sponsorship** form when submitting an application.

For more information, contact **Kelli Marini, Project Manager:** (Kelli.Marini@ucf.edu)



Office of the Vice President for Research and Dean of the College of Graduate Studies
Request for Sponsorship

- 1. Name of proposed activity:
2. Sponsoring Unit (College, Dept., Project):
3. Requester: Phone No:
4. Activity
A. Describe the research activity:
B. What is its national or international impact?
C. How does the research activity generate national or international recognition for UCF?
D. How does the research activity support the mission and strategic plan of the University?
5. Activity beginning date: Ending date:
6. Location of activity:
7. Amount requested:
8. Other support/funding sources:
9. Department/Project number to transfer funds:
10. I understand this activity must maintain a positive impact on the university and/or research.

Requestor/Accountable Officer signature Print or type name Date

11. I have reviewed and support this funding request. I understand its mission as it relates to the overall mission of the university and research. I hereby recommend approval of this request.

College Dean Signature Print or type name Date

12. Approved: Research Vice President Signature Print or type name Date

Please submit completed and signed form via email to Kelli Marini, Project Manager: Kelli.Marini@ucf.edu