To: All Campus
From: Zenaida Gonzalez Kotala
On Behalf: Dorothy Yates, Associate Vice President for Research Administration
Re: New Office Hours Announced to help Faculty with New HURON Grants and Agreements Software Launch
Date: Oct. 9, 2019

As previously communicated, researchers will be using a brand-new software system (HURON Grants and Agreements) to submit grant proposals and check their status beginning **Oct. 21**.

In addition to training sessions already announced, the Office of Research will be holding live help sessions. Faculty, staff and students with questions or who are having trouble with the software will be able to tap a team dedicated to resolving challenges.

Those with questions can stop by room 381 of the Research One building on the main campus (4353 Scorpius St.) from 9-11 am and 2- 4 p.m. every Tuesday and Wednesday beginning the week of Oct. 21. Or you can reach out by emailing wahoo@ucf.edu or via Skype: https://meet.ucf.edu/cmacuszo/C3RNDRN8, (407) 823-0080 and conference ID: 2160149 and a team member will respond in real time.

Business systems analysts, Huron consultants and representatives from the Office of Research Proposal Support Office, Awards Management Office, and the Contracts Office, all of whom have been deeply involved in the design, testing and training of the HURON Grants and Agreement system will be responding to questions in real time.

We plan to hold these office hours as long as they are needed. The sessions are intended for real-life, active proposal or award information that you are processing and either entering into the Huron Grants and Agreements system or managing through the award life cycle.

Please take a moment to review training resources available https://wahoo.research.ucf.edu and plan to attend a previously announced training session if possible before Oct. 21. Know that we are here to get your through the transition.

As a reminder, training is available as follows:

Session 1

Oct. 15: 10 a.m. - noon in the Teaching Academy, room 117

OR

Oct. 16: 10 a.m. –noon in the Teaching Academy, room 117

Session 2

Oct. 16: 1-3:30 p.m. in the Teaching Academy, room 130

OR

Oct. 17: 9-11:30 a.m. in the Teaching Academy, room 117

The HRS Grants and Agreements software upgrade is part of a multi-year university-wide project (UCF RISING), which will restructure research administration business processes and technologies. The goal is to enhance operations to support UCF's research enterprise. All the systems together build a new and more robust research administration application ecosystem called the Huron Research Suite (HRS). We've been rolling out segments of the system since December 2018 when the Institution Review Board became the first group to go live with HRS. Those using non-Financial Agreements came onboard in July, and IACUC followed in September.

Please continue to watch for updates as the go-live date gets closer. We thank you for your support.

If you have questions visit https://wahoo.research.ucf.edu or email at wahoo@ucf.edu.