Summary Explanation for Exempt Research

If your study qualifies for Exempt Review, you will not need to use the long consent form and obtain signatures, BUT you need to have a Consent Process. You must submit an Informational Sheet for use with study participants.

Instructions:

- Instructions are provided below in italics, with example wording.
- Remove colored text and italics before submitting online or printing.

EXPLANATION OF RESEARCH

Title of Project: (Complete title of the project as it appears on the protocol and application)

Principal Investigator: (only one person may be named as principal investigator)

Other Investigators:

Faculty Supervisor: (If PI is a graduate student add the name of the faculty supervisor who is supervising the research. If the research is being conducted by an undergraduate student, the faculty supervisor must be listed as PI and student as Co-investigator.)

You are being invited to take part in a research study. Whether you take part is up to you.

- Briefly summarize the research purpose. (i.e. The purpose of this research is …)
- Briefly describe the procedures in lay terms. Describe what the participant will be asked to do and give the location where the research will take place
- Explain the expected duration of the participant’s participation and the time commitment (i.e., the time needed to complete questionnaires, etc.)

You must be 18 years of age or older to take part in this research study. [Delete if not applicable]

Study contact for questions about the study or to report a problem: If you have questions, concerns, or complaints [insert language similar to this]: John/Jane Doe, Graduate Student, Physical Therapy Program, College of Health and Public Affairs, (407) 823-0000 or Dr. ____________, Faculty Supervisor, Department of Health Professions at (407) 823-2233 or by email at ____________.

IRB contact about your rights in the study or to report a complaint: Research at the University of Central Florida involving human participants is carried out under the oversight of the Institutional Review Board (UCF IRB). This research has been reviewed and approved by the IRB. For information about the rights of people who take part in research, please contact: Institutional Review Board, University of Central Florida, Office of Research & Commercialization, 12201 Research Parkway, Suite 501, Orlando, FL 32826-3246 or by telephone at (407) 823-2901.