1 PURPOSE
   1.1 This describes the identification and management of conflicting interests of IRB members.
   1.2 The process begins when an IRB member is asked to review a protocol.
   1.3 The process ends when an IRB member has either identified a conflicting interest and notified IRB
       staff, or when an IRB member has determined that he or she does not have a conflicting interest.

2 REVISIONS FROM PREVIOUS VERSION
   2.1 Minor revisions for AAHRPP accreditation; replaces version dated 09/23/2009.

3 POLICY
   3.1 An IRB member or consultant is automatically considered to have a conflicting interest when the
       individual or the individual’s Immediate Family have any of the following:
       3.1.1 Involvement in the design, conduct, or reporting of the research.
       3.1.2 Ownership interest, stock options, or other ownership interest Related to the Research of
           any value unless the ownership interest is in a publicly traded mutual fund.
       3.1.3 Compensation Related to the Research of any amount in the past year or of any amount
           expected in the next year, including compensation for costs directly related to conducting
           research.
       3.1.4 Proprietary interest Related to the Research including, but not limited to, a patent,
           trademark, copyright or licensing agreement.
       3.1.5 Any other reason for which the member or consultant believes that he or she cannot
           provide an independent review.
   3.2 When the convened IRB reviews research in which an IRB member has a conflicting interest, the
       member must leave the meeting room for the review of that research except to provide information
       requested by the IRB.
   3.3 IRB members may not be involved in the discussion, decision making, or voting on any research in
       which the member has a conflicting interest.
   3.4 Consultants with a conflicting interest may not be used as consultants.

4 RESPONSIBILITIES
   4.1 IRB members (regular and alternate) follow these procedures.

5 PROCEDURE
   5.1 Before reviewing research, IRB members are to determine whether they have a conflicting interest
       with research.
   5.2 If an IRB member has a conflicting interest for review outside a meeting (e.g., the expedited
       procedure), he or she is to notify the IRB staff and return all materials.
   5.3 If an IRB member has a conflicting interest for review of research at a meeting, he or she is to
       notify the meeting chair, stay in the meeting room only to answer questions about the research,
       and to leave the meeting room for discussion and voting regarding that research.

6 MATERIALS
   6.1 None.

7 REFERENCES
   7.1 21 CFR §56.107(e).
   7.2 45 CFR §46.107(e).